

# Bloodborne Pathogens Site-Specific Training Checklist

Dear Manager/Precept/Trainer:

\_\_\_\_\_ has completed the MSU Initial/Refresher Bloodborne Pathogen training \_\_\_\_\_ :  
 (Print Employee's/Student Name) (Date of Training)

In order to complete the training requirements of MIOSHA's "Bloodborne Infectious Diseases" standard, please review the site-specific training items listed below with the employee or student. Please check each item as it is reviewed or write N/A if it is not applicable to your work area. Once completed, please sign and date the checklist. Please return this form to the faculty or student and keep a copy with departmental records. ***This checklist must be filled out for every medical facility or laboratory used for rotation, employment or training, and completed within 30 days of training.*** Thank you for your cooperation and assistance.

EHS Biological Safety Staff (355-0153)

## Specific Work Practices

\_\_\_\_\_ Discussion of tasks that may involve handling potentially infectious materials and how to perform such tasks in a manner that reduces risk of exposure.

## Personal Protective Equipment (PPE) (gloves, eye protection, ventilation devices, etc.)

\_\_\_\_\_ Explanation of types of PPE required for specific tasks;

\_\_\_\_\_ How to use the PPE;

\_\_\_\_\_ Location and availability of PPE;

\_\_\_\_\_ Maintenance of reusable PPE (cleaning, storage and inspection).

## Engineering Controls

\_\_\_\_\_ Location, operation, and use of log for eyewash facilities;

\_\_\_\_\_ Explanation of engineering controls that are specific to the work environment (examples: sharps containers, biological safety cabinets, mechanical pipettors, safer sharps devices, etc.).

## Biohazardous Waste Handling

\_\_\_\_\_ Discussion and clarification of which wastes generated in the work area are biohazardous and how those items are to be segregated, stored, transported, treated and disposed of.

\_\_\_\_\_ Review of procedures for on-site treatment methods (i.e. proper use of autoclave for waste decontamination purposes);

\_\_\_\_\_ Review of hazardous waste labeling and Pick-Up procedures as they apply to the work area (refer to the MSU Waste Disposal Guide and Biohazardous Waste Management Plan). For employees working at off campus facilities such as Sparrow Hospital, review the facility's medical waste management plan requirements.

## Disinfection & Spill Response/Exposure Incident Response/Exposure Control Plan

\_\_\_\_\_ Review of work area's procedure for handling spills of potentially infectious materials (including location and availability of biohazard spill kits);

\_\_\_\_\_ Review of exposure incident response procedure.

\_\_\_\_\_ Location of the Exposure Control Plan and how to access it.

## Additional Requirements for HIV and HBV Research Laboratories:

\_\_\_\_\_ Read the MSU Biosafety Manual;

\_\_\_\_\_ Complete the EHS Biological Safety Training;

\_\_\_\_\_ Review departmental security access procedures.

Revised March/2010

**Verification of Training**

I certify that the site-specific training items were reviewed and understood as required by the MSU's Exposure Control Plan. (Complete at each facility you are working at)

_____ Manager/Precept/Trainer Signature - Date	_____ Faculty/Student Signature - Date
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